

# Screen Smart

Software Training & Application Development

## Smart Options

*In addition to offering extensive training opportunities, Screen Smart has a consulting service that many businesses have used to their advantage. If you want to get more from your computers, talk to us. Whether the problem be big or small we will work with you to analyse, develop and implement the solution which is best for you.*

---

### **Databases**

*A properly designed application can save you time, reduce errors, and simplify reports.*

*Our services include:*

- Create custom-built applications
- Assist with extraction of data
- Troubleshoot and Repair databases
- Systems Analysis and Design

---

### **Spreadsheets**

*Staff not familiar with Excel? We can put a friendly face on complex spreadsheets for you.*

*Our services include:*

- Custom built Spreadsheets
- Automating Complex Operations
- Hide complexities behind user friendly interface
- Troubleshoot and Repair existing spreadsheets
- Integration with other programs

---

### **Word Processing**

*Your workplace is a mix of Word experts and ...um, others? We can help you get the best from Word whatever the skill level.*

*Our services include:*

- Creation of Standard Documents (Templates)
- Form Creation
- Reports, resumes, long documents etc
- Assistance with Complex Layouts
- Integration with Spreadsheets, Databases, Outlook
- Assistance with Mail Merge from other applications

---

### **Graphics and Web**

*A picture is worth a thousand words? Only if it's well designed. Call Us.*

*Our services include:*

- PowerPoint Presentations, Conference Materials
- Web Sites and Intranets
- Create Brochures & Newsletters ready to be printed
- Charts, Graphs Diagrams

---

### **Other Services**

*If the computer in my car could land man on the moon then why...??. We can help you unleash the power on your desktops.*

*Our services include:*

- Efficient project management with Microsoft Project
- Customisation of Microsoft Outlook
- Network management and troubleshooting
- Appraise computer skills
- Assess what level of training is required

*If you want effective solutions to your software problems give us a call.*

*For smart options use Screen Smart*

---

Phone (07) 4944 0314  
Fax (07) 4944 0313  
E-Mail [train@screensmart.com.au](mailto:train@screensmart.com.au)

PO Box 1435  
123 Victoria St  
Mackay, Qld 4740